



# RLPA: PRIVACY POLICY

Rugby League Players Association Limited ACN 135 110 511

The protection of personal information is important to Rugby League Players Association Limited (**RLPA**). RLPA is committed to respecting individual's privacy and the protection of personal information.

This document sets out how RLPA may collect, hold and use personal information. By providing your personal information to RLPA, you consent to its use, storage and disclosure in accordance with this Privacy Policy.

## Why does RLPA collect personal information?

"Personal information" is information or an opinion (including information forming part of a database), whether true or not, and whether recorded in material form or not, about an individual whose identity is reasonably apparent, or can be reasonably ascertained, from the information or opinion.

RLPA collects personal information in order to properly and efficiently carry out its functions, including to provide you requested advice, products and services, and to facilitate the provision of information and services that may be of interest to you.

RLPA uses personal information only for the purposes for which it was provided and for directly related purposes (unless otherwise required by or authorised under law). We may state a more specific purpose at the point we collect your information.

If you do not provide us with the information that we request, we may not be able to provide you with our advice or services.

## What personal and sensitive information does RLPA collect?

### PERSONAL INFORMATION

The information collected by RLPA about a particular person will vary depending on the circumstances of collection. It may include, but is not limited to, a person's contact details (name, email and/or postal address, phone number), date of birth, credit card details, bank account details, Australian Business Number, driver's licence number, passport number, insurance details, employment history, qualifications or communication history with RLPA.

### SENSITIVE INFORMATION

If it is reasonably necessary in the circumstances, RLPA may also collect sensitive information (which is a type of personal information) such as your medical history, nationality or ethnic origin or any disability.

Sensitive information is afforded a higher level of privacy protection than other personal information. Where you provide sensitive information to RLPA, you also provide consent to RLPA collecting it in accordance with this Privacy Policy, unless you tell us otherwise.



@RLPlayers

T: +61 (0) 2 8732 1700  
E: [enquiries@rlpa.com.au](mailto:enquiries@rlpa.com.au) | [www.rlpa.com.au](http://www.rlpa.com.au)

## RLPA: Privacy Policy

---

### How does RLPA collect and hold personal information?

Information may be collected when you:

1. become a member of RLPA;
2. provide details to RLPA in an invoice for the payment to you of royalties or signing fees for memorabilia;
3. notify RLPA of the details required to facilitate a payment to you from the NRL Retirement Account;
4. subscribe to any publication of RLPA, including electronic publications;
5. provide details to RLPA in an application, consent form, survey, feedback form or incident report;
6. enter personal information into, or agree to having your personal information entered into, one of RLPA's online systems;
7. access the RLPA website;
8. contact RLPA via email, telephone or mail or engage with RLPA via social media;
9. participate in any program, activity, competition or event run by RLPA;
10. purchase tickets to a Rugby League or other sporting event from RLPA or an authorised agent;
11. purchase merchandise, products or services from RLPA or an authorised agent or licensee;
12. are elected or appointed to the Board or a committee of RLPA; or
13. apply for employment or a volunteer position with RLPA.

Personal information may also be collected where RLPA is required to do so by law (for education, child protection, work health and safety laws, charitable collections, medical treatment or other legislation in Australia).

#### PROVIDING INFORMATION

If you do not provide some or all of the information that we request from you, this may affect RLPA's ability to communicate with you or provide the requested advice, products or services.

By not providing requested information, you may jeopardise your ability to participate in programs or competitions or apply for employment or volunteer positions with RLPA.

If it is impracticable for RLPA to deal with you as a result of you not providing the requested information or consent, RLPA may refuse to do so.

#### COLLECTION FROM THIRD PARTIES

RLPA may collect personal information regarding a child from the parent or other responsible person associated with that child.

In some circumstances, RLPA collects information from third parties.

Examples of such third parties could include non-affiliated Rugby League organisations or government and law enforcement bodies as required by law.

#### INFORMATION STORAGE AND PROTECTION

RLPA stores information in different ways, including in paper and electronic form.

Much of the information we collect from and about our members is added to RLPA's membership database. When your information is entered into RLPA's membership database, the information may be combined or linked with other information held about you.

Security of personal information is important to RLPA. RLPA has taken steps to protect the information we hold from misuse, loss, unauthorised access, modification or disclosure. Some of the security measures RLPA uses include strict confidentiality requirements of our employees, volunteers and service providers, security measures for system access and security measures for our website.

### How does RLPA use and disclose personal information?

#### USE

RLPA and third parties to whom we may disclose personal information in accordance with this Privacy Policy may collect, hold and use your personal information to:

1. verify your identity;
2. communicate with you in relation to RLPA's activities and in respect of matters of interest or concern;



## RLPA: Privacy Policy

---

3. facilitate the payment to you of any royalties, signing fees or representative payments that are due to you as a Rugby League player, as well as any amount which you are entitled to receive from the NRL Retirement Account;
4. administer, manage and provide you with access to [www.rlpa.com.au](http://www.rlpa.com.au); and
5. keep you informed of news and information relating to various RLPA or Rugby League events, activities and opportunities via various mediums.

RLPA may use health information to ensure that programs we operate are run safely and in accordance with any special health needs participants may require. Health information may also be kept for insurance purposes. In addition, we may use de-identified health information and other sensitive information to carry out research, to prepare submissions to government, or to plan events and activities.

### DISCLOSURE

RLPA may disclose your personal information to:

1. our professional advisers, including our accountants, auditors and lawyers;
2. our insurers;
3. external service providers that provide RLPA with information technology and banking; and
4. in other circumstances permitted by law.

Except as may be required in relation to the disclosure of your personal information listed above, RLPA does not disclose personal information to overseas entities for any other purpose.

### DIRECT MARKETING

We will use non-sensitive personal information to provide better services and for marketing purposes.

If you do not wish to receive e-mail, SMS or posted offers from RLPA, you may opt-out by using the link provided. Alternatively, you may advise us at any time by contacting the RLPA Privacy Officer via the contact details set out in this policy.

### OTHER DISCLOSURES

In addition, RLPA may also disclose personal information:

1. with your express or implied consent;
2. when required or authorised by law;
3. to an enforcement body when reasonably necessary; or
4. to lessen or prevent a threat to an individual or public health or safety.

### RLPA WEBSITE

When you visit the RLPA website, our systems may record certain information about their use of the site, including the web pages visited and the time and date of their visit. RLPA uses this information to help analyse and improve the performance of the RLPA website.

In addition we may use “cookies” on the RLPA website. Cookies are small text files that assist our website retain user preferences to improve the experience of using our website. In some cases, the cookies that we use may collect some personal information. RLPA will treat this information in the same way as other personal information we collect. You are free to disable cookies on your internet browser to prevent this information being collected; however, you will lose the benefit of the enhanced website experience that the use of cookies may offer.

Websites linked to the RLPA website are not subject to RLPA's privacy standards, policies or procedures. RLPA cannot take any responsibility for the collection, use, disclosure or security of any personal information that you provide to a third party website.

### Accessing and seeking correction of information held by RLPA

RLPA will take all reasonable steps to ensure that the personal information it collects, uses or discloses is accurate, complete and up-to-date. However, we rely on the accuracy of personal information as provided to us both directly and indirectly.

We encourage you to regularly review and update your personal information. If you would like to access the personal information that we hold about you, please let us know by making a request via the contact details set out below. We will respond to your request for access within a reasonable period. If you find that the personal information we hold about you is inaccurate, incomplete or out-of-date, please contact us immediately and we will correct it.



## RLPA: Privacy Policy

---

### Resolving privacy issues and complaints

Any issues or complaints in relation to the collection, use, disclosure, quality, security of and access to your personal information may be made to the RLPA Privacy Officer at this address:

**Privacy Officer - RLPA**  
**Tim Lythe**  
**Email: [tlythe@rlpa.com.au](mailto:tlythe@rlpa.com.au)**  
**Phone: 02 8732 1700**  
**Post: PO Box 6665, SILVERWATER NSW 2128**

We will respond to your complaint within a reasonable period, and try to resolve your complaint for you. If we are unable to resolve your complaint or you are unhappy with the outcome, you can contact the Office of Australian Information Commissioner via its enquiries line 1300 363 992 or website [www.oaic.gov.au](http://www.oaic.gov.au) to lodge a complaint.

For further information on RLPA's management of personal information, please contact RLPA.

RLPA may amend this Privacy Policy from time to time.

